

Guidelines for Leaders

Selecting Grades 3-5 and 6-8 Record Books for County Recognition

- Clubs may determine how they select books at the club level. The process should include multiple adult leaders and parents and if an adult in the selection process is related to the youth up for submission, they should ask for another adult to review that book. The selection process should be similar to how older youths' record books are nominated at the club level; however, leaders and adults reviewing should keep in mind that these are younger youth. **A form must accompany each book and should be taped to the front of the book. The forms will be two colors (either print on that color paper or highlight the top of the form in that color)- RED representing a 3-5 book and GREEN representing a 6-8 book. This form is found on the website and is for club leaders to fill out when nominating a book, or contact Sara for a copy of the form.** If that child's book was already turned in because that child is in the 6-8 grade range and is self-nominating for a trip, a form alone turned in by the club leader is acceptable. That book will be pulled and will also then be reviewed by OYC for this special recognition.
- Each club may submit ONE book per age group for each 15 members they have. For example, a club of 12 members can submit one 3-5 book and one 6-8 book. A club of 48 members could submit three books in 3-5 and three books in 6-8.
- Books must be submitted to the UW Extension office on the second Tuesday of the month of September at the 4-H Leaders Association September meeting. Books will be given written critiques (using the Record Book Critique Form) by members of the Older Youth Council. OYC members should be thorough and positive, with constructive criticism in their review of the books. The objective is for older peers to read the books of the youth, not the adults. OYC advisors may assist during the night the books are reviewed, but should not have to review a second time.
- Members selected and their families are invited to attend the annual 4-H Banquet and youth will receive a certificate for their accomplishments.
- Books will be available for pick up by youth after the 4-H Banquet.